

MAY 17, 2018

The May meeting was opened by President, pro tem, Delbert Schrock. Ron was absent. All other members were present.

Marshal Swallow led the audience in the pledge of allegiance.

Cathy motioned to approve the minutes from April 2018. Floyd seconded the motion. Carried.

Delbert asked for a motion for the bills. Floyd moved the bills be allowed for payment. Jeff seconded his motion. Carried..

The new town manager, Michael Mitchell, gave the managers report. He has obtained 3 quotes for the removal of 3 trees at the cemetery. Michiana Tree Works \$4600., BAM Tree Ser. \$2500, and Evans Tree Ser. (Only 2 trees) \$2100 . Jeff moved to approve the quote from BAM. Cathy seconded his motion. Carried by unanimous vote. Also quotes were received for tree removal from CR29, Maple St/St Rd 120, - Kesco/Ponderosa Dr- and Pearl St/ St Rd 120. BAM \$14300.- Roberts Tree Service LLC \$13100. and \$15000 BAM Tree Ser ( Adjusted quote to include both projects submitted 5-17-2018. Jeff motioned to accept the adjusted quote from BAM for both projects. Cathy seconded this motion also. Delbert asked for a vote and motion was carried by unanimous vote. "Mitch" also presented quotes for a new road in Oakridge Cemetery. Arnt Asphalt Sealing \$ 59,995- Reith Riley Construction \$49,490, and Niblock Excavating \$30,698.75. Mitch informed council that there are not sufficient monies budgeted within the cemetery fund to do this project, which the clerk concurred with. Jeff motioned to table discussion. Cathy seconded the motion. Carried. This project will be considered when preparing 2019 budget. A report on the Kesco Dr Lift Station Conduit pump replacement was discussed . A quote from Ferguson Waterworks for this work on the wet well of the Kesco lift station was presented for \$979.19. Mitch stated the work is a speciality type of work, making additional quotes difficult to obtain. He asked council to approve the quote from Ferguson. Cathy made the motion to proceed with the quote received for \$979.19. Delbert seconded her motion. Carried. - Also discussed was a replacement pump for the Kesco lift station. The existing pump is most likely under warranty as it was purchased in 2017. Mitch asked to have American Pump Repair & Service place a Grundfos pump (on a try and buy program for 45 days.) The pump would cost \$4940, and installation of said pump would cost \$1800. Mitch stated that if the removed pump is replaced as per a warranty, he would like to recommend keeping the pump as a back up for all lifts. According to Mitch the Kesco lift pump is the most active with the heaviest flow rate. Delbert moved to allow the repair and the purchase of a new pump. Jeff seconded the motion. Carried. Mitch announced that no further Hermance Park rentals will be approved thru June due to the water level in the park. Mitch informed council he had examined our purchasing/financial codes and he feels it is time to review them and determine if revisions are needed. They were adopted in 1999. He asked permission to create an action team to review the codes and make possible changes where necessary. Floyd moved to allow Mitch to make this determination. Delbert seconded. Carried. Mitch has been notified by the BFD that the blg release forms for demolition of the two properties on E St Joseph have expired. The house at 411 E St Joseph will be burned on or before June 15, 2018, and the other, 501 E St Joseph will be demolished and hauled away. The fire department wishes to keep this property for as long as possible for training purposes. Mitch asked for council to approve the signing of new release

forms that allow the TM to established the dates and conditions for the releases based on the Bristol Business Route project time line and the towns ability to have a contractor perform the work. Jeff motioned to allow the extended time frame for the projects. Floyd seconded his motion. Carried. Mitch will do what is necessary to get the work complete.

The lighting (Overhead) on Commerce Dr was discussed. A quote for \$9546.00 was provided by NIPSCo for the new lighting. Jeff moved to advertise for an additional appropriation from LOIT, public safety funds, for this expenditure. Cathy seconded his motion. Carried by unanimous vote.

Jeff thanked the PD and the FD for their contributions of time and talents for the Lunar Lunch held on May 4 at Cummins Park. Approximately 85 people attended and a fun time was had by all.

Nik Kantz of the fire dept presented the depts. report. He stated they are desperately in need of volunteers. He also reported they have received the new ambulance that Washington Township bought for the dept.. The dept will have an open house during the Bristol Homecoming this year and they will also be doing a carry out only, chicken Bar-B-Que. Everyone is invited to come and support the fire department.

Jeff presented Resolution 5-17-18R an agreement for the employment of Michael Mitchell as the new town manager. The resolution stipulates the specifics of the position- salary, vacation., and benefits. Jeff motioned to approve the resolution as presented. Cathy B seconded his motion. Carried by unanimous vote.

An update on the progress of the municipal complex- Mitch was asked to be in charge of relocation of the town offices prior to the beginning of the building construction. Both the PD and the town clerks office have to be vacated during demolition and construction.

The appointment of a town marshal was next on the agenda . Marshal Swallow had presented his resignation effective June 2. Council had interviewed Deputy Albin, during an executive session, at an earlier date. It was the majorities consensus that no other interviews were necessary. Mike S. thanked everyone for their support during his years in office, and recommended that council appoint Mike Albin for the position of Marshal. Jeff B motioned to appoint Mike Albin as town marshal. Cathy seconded his motion. Carried. Mike A was told a salary and benefit package will be made available to him before June 6, 2018. Mike A then provided a very nice presentation on behalf of Mike S and his tenure with the town. Adam Dernay, another officer for the town also spoke, and thanked Mike S for all of his help and service over the years.

Ord # PC 2018-5-17 was presented. This ord will amend ord # PC 2016-03, known as the Elkhart County Zoning Ord , by rezoning the area of real estate hereinafter described from general planned unit development (GPUD) M-1 (expired) to GPUD M -1, to be known as Bristol Park for Industry Phase 2 G, GPUD M -1; and by changing the zone maps incorporated by reference in section 4.1.2. A of the Elkhart County Zoning Ordinance. The county advisory plan commission reviewed the ordinance and sent a favorable recommendation to the town council for passage. After discussion, Cathy moved to approve the ordinance as presented. Floyd seconded her motion. Carried. Ordinance was signed by all present.

Janis Logsdon, with the Elkhart County Convention & Visitors Bureau, presented information on the new quilt gardens for this year, and also spoke briefly about the sculptures and gardens of 2017. This is the 11<sup>th</sup> anniversary for the gardens.

Kathleen Beachy, President of Bristol on the River, spoke. She announced that the community garage sale would be June 21,22,23. Cost to be on a map is \$10.. She stated that the committee is seeking gifts, donations, or any other type of funding. Mike Swallow told her the Bristol Posse has disbanded and they would donate \$500 to the Bristol on the River. Kathleen expressed her gratitude for the generosity.

Mark Wilson of JPR presented the notice to bidders for receiving sealed bids for Bristol Business Route II . Jeff motioned to approve. Cathy seconded the motion. Carried. Council signed the plans that Mark presented. Mark will get notice to Clerk's office for advertising. The members of the Fire Dept that were in attendance, questioned the road project, as they have not been contacted or received any information about the plans. Mr Dean Rentfrow who owns property on the corner of SR 120 and Maple St would also like to talk with the engineering company as there are plans to change the traffic flow at this corner. Mark told all interested parties that he would notify Ken Jones about the issues.

Mike Stoll questioned a letter and a check that he had given to Jill, concerning the property he owns on E St Joseph St.. Mary was unaware of the letter or the check. It will be re-seached and Mike will be notified. Gary Gray questioned the removal of the car that was run into the river. Mike Albin explained that the EPA and the DRN have been advised and the town is awaiting a response. Also mentioned was the use of compression brakes in the town. They are constantly been used on N Division and also on Vistula St. The police are trying to eliminate the use of such, as there is an ordinance against the use of such braking devices.

Larry Gautsche with LaCasa spoke, informing all that he would like to extend services that LaCasa provide, to the Bristol area. The organization has resources and aid that could be available to Bristol residents.

There being no further business Jeff moved to adjourn the May meeting. Cathy seconded the motion. Carried.

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